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January 20th 9 AM - Fly-In Workparty
 February 10th 10 AM - Service Dept. Planning meeting
 February 17th 9 AM - Fly-In Workparty
 February 24th & 25th - WAA Tradeshow - Puyallup Fair Grounds
 March 3rd & 17th 9 AM Fly-In Workparty
 March 10th 10 AM - Flight Operations Planning meeting
 May 5th 8 AM SportAir RV builders workshop

www.nweaa.org Click Meetings & Events link

CONTACT INFORMATION

Fly-In Web Site
<http://www.nweaa.org>

Fly-In Office
 phone.....360.435.5857
 fax.....360.435.6480
 email.....flyin@nweaa.org

News Letter Editor
 Frank Melder fmelder@comcast.net

Mailing Address
 4700 188th St. NE
 Arlington, WA 98223

ARLINGTON
 2007
 JULY 11 - 15

38 ATTEND NWEAA'S ANNUAL MEETING

The Annual meeting as an open format was established in 2005 by NWEAA's Board of Directors to inform, involve and interact with our volunteers. It is becoming a successful event, welcomed by those who were there. Barbara Tolbert, Executive Director, reported that the Arlington Fly-In was listed among the top 100 attractions in the country by a tourist industry publication.

New Officers Elected:

President	Will Beard
Vice President	Robert Johnson
Treasurer	MaryAnn Thompson
Secretary	Ron Jacobson

Five Directors were reelected to three-year terms:

Will Beard
 Robert Johnson
 Ken Miller
 MaryAnn Thompson
 Walter VanZanten

A Board Advisory Committee was created during 2006 to participate with the Board of Directors in strategic planning, organizational assessment and volunteer relationships. Members are invited to attend NWEAA Board meetings, except Executive Sessions, with voice but not vote, and will routinely receive information given to Board members with the exception of individual personnel data. Up to five NWEAA volunteers and/or persons chosen for the expertise they can bring to issues the Board is dealing with. Elected to one year terms, and eligible for reelection or reappointment, were:

Bruce Angell
 Daniel Clark
 Patrick Connlley
 George Dube
 Brian Duma

The Audit Committee composed of MaryAnn Thompson, Hank McKenzie and Julie Workman reported on their review of the fiscal

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year ending September 30, 2006.

<u>Revenue</u>	Capitol Donations	Fly-in	Totals
	\$8,420	\$420,802	429,222
<u>Expenses</u>	1,734	414,683	416,417
Net Revenue	6,686	6,118	12,805

2007 Board of Directors

<u>DIRECTOR</u>	<u>POSITION AND/OR COMMITTEES</u>	<u>TERM ENDS</u>
Will Beard	President: Compensation, Budget, Volunteer	2009
Ron Jacobson	Secretary: Board Development, Airpark, Advisory Liaison	2008
Robert Johnson	V President: Airpark, Board Development, Budget	2007
Ken Miller	Director: Airpark, Volunteer, EAA Liaison	2009
MaryAnn Thompson	Treasurer: Nominating, Audit, EAA Liaison, Budget	2009
Walter VanZanten	Director: Compensation	2009
Jim Scott	Non-Voting Director: Airpark, Board Development, EAA Liaison	
Barbara Tolbert	Non-Voting Director: Airpark, Volunteer, Budget, EAA Liaison	

The Board encourages other volunteers to participate as committee Members. Currently Julie Workman and Hank McKenzie serve on the Audit Committee. Bruce Angell serves on the Airpark & volunteer Committees.

Facilities Report

- Bruce Angell

Significant projects started or completed in 2006:

- ❖ In October we lost about half of our electrical cords to a mill site theft. Rather than simply replace the cords, we upgraded the entire vendor electrical grid. Added were three new sub-panels and another reconfigured for more efficient distribution of our limited overall capacity.
- ❖ The changeover of plastic plumbing in the mobile showers to more durable copper was started.
- ❖ A three-year process of smoothing taxiways Delta, Golf and Bravo was started.
- ❖ A three-year upgrade of exterior signs began.
- ❖ Using aerial photogrammetry, layout maps were updated to a level of precision unavailable before.

These projects were more labor than material intensive resulting in little impact on the Facilities budget. Planning earlier and involving more facili-

ties volunteers had a positive impact on teardown as well as set-up. Modifying fence lines, organization of the storage of portable buildings and close coordination with the tent provider resulted in re-opening the airport at 10:00 on Monday, a new record.

A brief synopsis of facilities projects planned for 2007:

- ❖ Layout and constriction of a renewed war-bird area.
- ❖ Construction of a new mobile camping shower building to replace existing mobile shower and permanent six-stall unit.
- ❖ Revisions to the existing aircraft parking compound.
- ❖ Additions to the underground communications infrastructure, including phone and public address.
- ❖ Relocation of the CAP mobile shower.
- ❖ Upgrade of the light flight and sport entrance signage.
- ❖ Revisions to the EOC layout
- ❖ Mill site fence and building improvements.

Volunteer Recognition

Annual Volunteer Recognition

The annual Arlington Fly-In Volunteer recognition took place at the annual meeting in November.

Congratulations to the volunteers for your efforts toward the Fly-In's success. Every volunteer deserves a huge pat on the back for making the 2006 event an enjoyable and safe experience for our guests. Service Appreciation Awards were given to a group of people who went above and beyond:

Alan Barnard	Flight Ops
Gary Buck	Communications
Nadine Burgemeister	Volunteers
Thomas Clark	Headquarters
Race Frazier	Facilities
Mike Gawley	Flight Ops
Robert Johnson	Flight Ops
Jake Kukuk	Forums
Joel Mapes	Splash In
Vikki Paxton	Facilities
Betty Scott	Headquarters
Weston Shipman	Facilities
Jerry Sorensen	Splash In
Greg Sykes	Facilities
MaryAnn Thompson	Volunteers
Judy White	Facilities
Bud Williams	Flight Ops

Volunteer News

Terry & Diane Visser have accepted the position of Light Flight Chair for the 2007 Fly-In.

Robert Johnson has accepted the position of Flight Operations Division Manager.

Bruce Angell has accepted the position of acting Services Division Manager and agreed to help identify a more permanent replacement for this position.

Outgoing President gives "state of NWEAA" –

Ron Jacobson ended two years as President of NWEAA and gave his observations, "NWEAA Or-

ganizational Structure – 2006: An Evaluation" to the Annual Meeting on November 18. This is a partial text.

"We do some things very well, some things sort of average, and some things get done in spite of ourselves. Everybody; staff. Board and volunteers work at supporting the organization to the best of their ability, putting forth a great deal of energy to make it work. The organization is divided into at least three distinct functions:

Policy is the province of the Board of Directors. It dictates in general terms how the organization is run, and more specifically what is permitted and what is not. This does not require copious amounts of time on a regular basis; it is an oversight role requiring periodic Review.

Operations is the day to day nitty gritty, the detail part, of the annual Fly-In, at this time the primary purpose of the organization. It requires close and regular attention of the paid staff and, especially in NWEAA, the corps of volunteers.

Internal/External Relationships involves the daily, year round activities of the organization; support of the Fly-In, budget management, fundraising, public relations, media relations, and connection with relevant individuals and groups. It requires a full time paid staff member, in our case, the Executive Director.

"The organization seems to have reached the point where we have outgrown our capacity to function at a level necessary to carry on the growth that is occurring and growth envisioned at retreats, through long range planning, and in informal conversation. The Board, being aware of this situation, has in the last several retreats examined some of our organizational deficits, as well as our aspirations, and how they might be addressed. Little of this planning has yet to be implemented because we are spread too thin. Smooth run organizations have Boards that carry on many of its functions through their committee structures. NWEAA Bylaws list three standing committees (Nominating, Audit, and Board Development) and have provision for establishing others (currently Compensation and NWEAA/ASAP Oversight).

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There is also an Executive Committee composed of the officers. For the most part the committees have been generally dysfunctional over the past year or so. To a great extent this is because of the limited number of Directors, currently eight, to assume committee responsibilities, and the involvement of Board members in operational aspects of the Fly-In.

“The paid personnel of NWEAA consists of three highly capable people: the Executive Director (full time), the Fly-In Manager (part time) and secretary (part time). In spite of their individuals skills it is unreasonable to expect that they can cover all of the tasks and responsibilities necessary to put on the Fly-In, support the volunteers, raise funds, coordinate the diverse aspects of the organization, and engage in public relations. Volunteers are the organization’s lifeblood, yet there are inadequate means to recruit, train and place people who have the potential and desire to participate. In addition there exists no specific process in which leadership is being developed to replace key people who relocate, retire or just

plain burn out.

“The Long Range Plan created in a Board retreat in 2002 is a well-developed document that has been updated and had a responsibility chart added to it. However, it has become a shelved item much like similar efforts. It is not that the Board is made up of irresponsible members who ignore their commitments; it is just that as a group it has a consistent tendency to bite off more than it can chew. Do all these obstacles mean the organization is in big trouble? In my judgment our future actually looks good. We have an appealing activity that responds to the interests of a substantial group individuals, particularly in this region. We produce a quality “product”. Most of our volunteers return on a regular basis; they participate because they enjoy each other, and feel fulfilled by what is accomplished. Our problems are solvable, and our staff and volunteers are capable of dealing with them. The organization evolves, for the most part, in a healthy way and has a vision for the future.”

We wish to send our condolences to the family and friends of Jesse Glenn. Jesse passed away in late October.



Jesse had been a volunteer in the Ultralight area of the Fly-In since 1998, serving as the Chairman for the last three years. Jesse brought his easy going nature and attention to detail to the job. Jesse also served several years as President of EAA Ultralight Chapter 26.

Jesse had a long time love of flying ultralights, had become a certified UL instructor. This past summer Jesse had completed his transition and testing to become a Sport Pilot instructor.

All of us will miss Jesse’s steady presence at our Fly-In and work party events.

PROPOSED PLANNING SCHEDULE FOR ARLINGTON 2007

- Barbara Tolbert

The following schedule is a proposal for how approach planning for both departments and divisions,

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and to begin a communication plan for detailing the planning to all managers, chairs and volunteers. The process envisioned has set agendas and discussion guidelines for each session. Each Division gets a request to attend the planning session in the area with which they are involved, and have responsibility for execution of the planning, and communication of the same. They are also asked to participate in as many planning sessions as possible.

Planning Schedule:

November – Facility Division (Completed)

December – Flight Operations Division (Completed)

January - Services Division (To be completed as the Newsletter is sent)

February: Facilities & Service Divisions

Agenda includes:

Transportation

Guest Services

Auto Parking

Camping

Medical/First Aid

March:

Flight Ops & Facilities Divisions

Agenda includes

Layout modifications

Vendor areas

Project updates

Balloon Ops

Ride Hopping

Airshow

Fueling

April:

Events & Activities Division

Agenda includes

Forums

Workshops

Young Eagles

Fly-Mart

Runway Theater

Women's activities

Kid's Day

Evening programs

Sunday events

May:

Administration Division

Agenda includes

Main gate detail

Merchandise tent

Special displays

Volunteer pre-registration

Hospitality

Information